

# Art at the Altar

23 – 26 November 2017



**Art at the Altar is an exhibition and sale of work by artists and makers of Penistone and district. It is organized and managed by the artists networking group Hens Teeth, in conjunction with St John's Church.**

**Our aim is to raise awareness of the wide variety and quality of work in the area, and this is our 13th year exhibiting. Every year Hens Teeth make a charitable donation from a percentage of the sales of works, and to date have raised over £28,604.**

## **ENTRY AND SELECTION**

£60 entry fee for the full 4 day event, includes catered preview night on the 22 November.

Closing date for all entries - 11 August, 2017 (no entries accepted beyond this date).

Confirmation of successful applications notified no later than September 9, 2017.

Cheques are returned to unsuccessful applicants. Entry fees are non refundable for no shows.

Applications are considered on quality, pricing and variety. All work must be yours alone, original, handmade, and available for sale. First time applicants - please send photographs of your work.

Exhibitors - maximum number 50.

## **PREVIEW EVENING**

All exhibitors to attend preview evening Wednesday 22 November, 7.30 to 11pm.

## **CENTRAL PAY POINT**

All sales go through central pay station point, including sales to fellow exhibitors.

10% commission is deducted from all sales.

This plus the proceeds from the raffle are donated to our chosen charity.

## **CHARITY ART RAFFLE**

We ask for a donation of a piece of your art or similar, value £10/15 min.

## **INSURANCE**

All exhibitors must provide evidence of adequate public liability insurance - **please email copy by 1 Nov** to ensure your place as an exhibitor.

Exhibitors are liable for all claims arising from the conduct of their services and shall indemnify Hens Teeth Arts against any third party claims arising as a result.

Insurance can be purchased from [www.a-n.co.uk/register-artist](http://www.a-n.co.uk/register-artist)

Disclaimer - Although the utmost care and vigilance is kept at all times, Hens Teeth and the venue cannot accept liability should work be damaged, lost or stolen.

## **VOLUNTEERING & ROTA**

Each exhibitor to volunteer for 3 sessions on attached rota. Finalized rota will be emailed.

## **SETTING UP**

St John's Church - Tuesday 21 November 12 to 8pm.

Space and layout allocated by the committee, who reserve the right to remove any unsuitable exhibit.

Tables are approx 180x76cm covered with a white calico cloth.

## **PRICING, LABELLING, GENERAL INFO**

Comprehensive guidelines will be sent to each successful applicant.

## **TAKE DOWN**

Sunday 25 November at 5pm

## **MONIES**

Cheques for sales minus 10% will be forwarded to exhibitors or paid online asap.

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## APPLICATION FORM - print out and return to

Gillian Tyler, Old Pothouse Cottage, Mortimer Road, Midhopstones S46 4GW

Make sure to include

- Completed application form with completed rota
- Cheque for £60 made payable to Hens Teeth Arts
- Self-addressed envelope for your post-event cheque (DL size to take A4)
- A copy of up to date artist/exhibitor insurance
- Photographs of work if you are a new exhibitor

ADMIN  
ONLY

Name

Address

Postcode

Tel

Mobile

Email

Website/facebook page

Description of craft/art

Other Nov exhibitions you are participating in

### TIMETABLE & VOLUNTEER ROTA - (final timings/schedule will be emailed to you)

**Tuesday 21 Nov** Setting up day 12 to 8pm

**Wednesday 22 Nov** PREVIEW EVENING 7.30 to 11pm. Exhibitors to arrive at 7pm.

*Please tick 3 time slots on following dates to volunteer your help*

**Thursday 23 Nov**    **morning** 10am-2pm            **afternoon** 2-5pm            **evening** 5-8pm

**Friday 24 Nov**    **morning** 10am-2pm            **afternoon** 2-5pm            **evening** 5-8pm

**Saturday 25 Nov**    **morning** 10am-2pm            **afternoon** 2-5pm

**Sunday 26 Nov**    **morning** 11am-2pm            **afternoon** 2-5pm

**Sunday 26 Nov**    Raffle drawn 4pm prompt. Clear up 5.15 - 7pm. Doors close at 7pm prompt

I agree entirely to the terms and conditions of entry as laid out by Hens Teeth Arts

Signed

I have valid liability insurance - copy to be emailed by 1 Nov 2017