

# Art at the Altar

22 – 25 November 2018



**Art at the Altar is an exhibition and sale of work by artists and makers of Penistone and district. It is organized and managed by the artists networking group Hens Teeth, in conjunction with St John's Church.**

**Our aim is to raise awareness of the wide variety and quality of work in the area, and this is our 14th year exhibiting. Every year Hens Teeth make a charitable donation from a percentage of the sales of works, and to date have raised over £35,000.**

## **ENTRY AND SELECTION**

£65 entry fee for the full 4 day event, includes catered preview night on the 21 November.

Closing date for all entries - 1 August (no entries accepted beyond this date).

Confirmation of successful applications notified no later than 1 September.

Collection of entry fees by 8 September. These fees are non refundable for no shows.

Applications are considered on quality, variety and price range. All work must be yours alone, original, handmade, and available for sale. First time applicants - please send photographs of your work.

Exhibitors - maximum number 50.

## **PREVIEW EVENING**

All exhibitors to attend preview evening Wednesday 22 November, 7.30 to 11pm.

## **CENTRAL PAY POINT**

All sales go through central pay station point, including sales to fellow exhibitors.

10% commission is deducted from all sales.

This plus the proceeds from the raffle are donated to our chosen charity.

## **ART RAFFLE**

We ask for a donation of a piece of your art or similar, value £10/15 min.

## **INSURANCE**

All exhibitors must provide evidence of adequate public liability insurance - **please email copy by 1 November** to ensure your place as an exhibitor.

Exhibitors are liable for all claims arising from the conduct of their services and shall indemnify Hens Teeth Arts against any third party claims arising as a result.

Insurance can be purchased from [www.a-n.co.uk/register-artist](http://www.a-n.co.uk/register-artist)

Disclaimer - Although the utmost care and vigilance is kept at all times, Hens Teeth and the venue cannot accept liability should work be damaged, lost or stolen.

## **VOLUNTEERING & ROTA**

Each exhibitor to volunteer for **3 SESSIONS min** - see attached rota. Finalized rota will be emailed to you.

## **SETTING UP**

St John's Church - Tuesday, 20 November between 12am to 8pm.

Space and layout allocated by the committee, who reserve the right to remove any unsuitable exhibit.

Tables are approx 180x76cm covered with a white calico cloth.

## **PRICING, LABELLING, GENERAL INFO**

Comprehensive guidelines will be sent to each successful applicant.

## **TAKE DOWN**

Sunday 24 November at 5pm prompt

## **MONIES**

Monies for sales minus 10% will be paid online or by cheque asap.

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**APPLICATION FORM** - please print out and return by 1 August to

**Gillian Tyler, 3, Old Pothouse Cottages, Mortimer Road, Midhopestones S46 4GW**

Send first class post only and make sure to include

- This application form with all parts completed
- Bank details or stamped, self-addressed envelope for us to send final funds
- Photographs of work if you are a new exhibitor

ADMIN ONLY

  
  
  

Name

Address

Postcode

Tel

Mobile

Email

Website/facebook page

Description of craft/art

Other Nov exhibitions you are participating in

## TIMETABLE OF DATES/TIMES REQUIRED ATTENDANCE

**Tuesday 20 Nov** Setting up day 12 to 8pm

**Wednesday 21 Nov** PREVIEW EVENING 7.30 to 11pm. Exhibitors to arrive at 7pm.

**Sunday 25 Nov** Raffle drawn 4pm prompt. Clear up 5.15 - 7pm. Doors close at 7pm prompt

## VOLUNTEER ROTA - Please cross out sessions you are **NOT** available

**Thursday 22 Nov** morning 10am-2pm afternoon 2-5pm evening 5-8pm

**Friday 23 Nov** morning 10am-2pm afternoon 2-5pm evening 5-8pm

**Saturday 24 Nov** morning 10am-2pm afternoon 2-5pm

**Sunday 25 Nov** morning 11am-2pm afternoon 2-5pm

I agree entirely to the terms and conditions of entry as laid out by Hens Teeth Arts

Signed

- I have valid liability insurance - I will email a copy by 1 November 2018  
email to [gill@gilliantyler.co.uk](mailto:gill@gilliantyler.co.uk)